

Alaska Vendors Association

Board of Directors Meeting Minutes

September 15th, 2009 –Ed Cullinane’s House, 7232 Hunter Circle, Anchorage, AK
Time 7 P.M.

CONSENT AGENDA

Call to Order: Time: 7:18 pm

-BOD Present: Kylie Clark, Ed Cullinane, Jamie Allen, Jerry Holbrook, Kevin Coe.

-Others Present: Mica Night

Approval of Agenda: Approved unanimously.

Approval of Minutes: Ed motions to approve the 9/8/09 minutes, Jamie Allen seconds, minutes are approved as presented. Minutes from 9/1/09 will be approved at next meeting.

REPORTS AND INFORMATION ITEMS

1. Treasurer’s Report: Kevin Coe

Pat Perry was unable to attend the meeting, reported to Kevin that there was no change to the bank account because none of the membership dues had been deposited. One issue that arose is that there is one fee for a membership that is missing and there is no way of knowing who did not pay. 56 membership forms were submitted, 55 were paid for. There were three memberships that the check and cash box on the membership were not checked, Pat contacted the three members who stated that they paid.

Jerry checked the P.O. Box. The bill was \$116 plus a \$2 key deposit. There was a receipt for a \$112 check and \$6 cash payment for the PO Box. These charges are already reflected in the bank statement. Other charges currently pending are Mary, Ed, and Kevin’s reimbursement for expenses for the AVA Annual Meeting.

Ed submitted his receipt to Pat already but has not been paid yet. Kevin Motions to reimburse Ed for his expenses no more than \$60. Jamie seconds, motion carries no dissent.

Ed motions to approve Kevin’s reimbursement for no more than \$240, Jamie seconds, motion carries no dissent.

Bank Statement in PO Box was \$3,311.31, same as at the AVA Annual meeting.

2. ASF BOD Meeting Report:

a. 9/10/09 ASF Meeting: Kylie Clark

Everything was slightly up except the grandstand sales (slightly down). Ray Ritari happy with the parking changes, more efficient this year. Security still problematic, will continue to be so, every company hire’s from the same pool of people.

Issue at Borealis, a vendor was moved to increase capacity. Smoke issue: the Slippery Gulch switched to a flame grill and had a bad smoke problem effecting the neighbors, they tried to fix it mid fair but it was too late and they will not be allowed to use the flame grill next year. Issue with Bushes Bunches, a vendor altercation with a neighbor

resulted with a truck running into a gate and the fair and driver arguing over who should pay for the property damages.

Fair Dates for 2010: August 26th to September 6th.

Kylies Comments: If booths are moved during the fair, something should be put in the booth's place such as a picnic table or a tent, instead of a hole. The Slippery Gulch smoke issue was not about the smoke but more about the lengthy response time. Army National Guard was a big problem, two guardsmen were removed during the fair, they may not be allowed to return to the 2010 fair (this issue made the News).

Director Comments: One Director speculated about how much money the Ejection Seat was making, another Director pushing to put a playground at the fair. Another director mentioned the possibility of a 3 weekend fair instead of 11 days straight.

b. Regular Attendance to ASF meetings: Kevin Coe

Rose Hendrickson agreed to coordinate attendance at the ASF monthly meetings and also to meet with ASF staff regarding grievances and action items. It is agreed that Rose should go to these staff meetings with at least one other AVA representative. Rose is to be asked if she can send a reminder to the AVA Board about when the ASFA meetings are.

3. Update on PO Box Issue: See Treasurer's Report

4. Update on BOD Contact Info: Kevin will send out an updated list.

ACTION ITEMS

1. Accept Changes to Website:

Kylie to be in charge of making changes and updates to the website. She will e-mail the proposed changes to the board for review, and will be posted unless an issue arises that needs a vote. Agenda's will not be posted, minutes will be, after the AVA board has a chance to see them.

Ed will send Kylie the updated AVA application PFD. Kevin will get membership sheets from Pat and create a list, also a BOD contact list, Britta Perry's contact info, and minutes, and forward them to Kylie as well.

2. Timeline: Tabled. Kylie will make a timeline with action items to address with ASF and TVSF before next year, then enlist AVA members to help address these issues. Kevin to speak with Fairbanks members.

Proposed Action Items:

- Gross Sales Reports
- Smoke
- Noise
- Lines
- Lifetime ASFA Membership (may not be available soon)
- Fire Safety Classes (coordinate with TJ)
- Palmer Licensing (Vagabond Blues owner volunteered to help, James Clement has emailed a letter to the Palmer Tax Bureau forwarded to the AVA Board).
- Extreme Fun Zone Sign

- Create a Survey
- AVA Brunch during fair
- Food at Picnic
- Changing Fair Dates Feasibility

Member Comments, Issues, & Concerns: None

Director Comments:

Ed Cullinane: Motions to relieve Zach Smith as a Director due to unavailability, Kevin Seconds.

Discussion: Jerry Holbrook: It is important to let Zach know that we still want him to be a part of the AVA, and to contribute when he can, but that we need someone who can participate at the board level more than he has been able to.

Motion carries with no dissent.

Kevin nominates Mica Night to fill in for Zach's remaining year as a director. Jerry Seconds, do dissent, Mica is a Director for the remainder of Zach's term (ends in 2010).

Jerry Holbrook: Wants more AVA members, many people were interested, but not many joined. Every AVA member should ask their neighbors to join. The members that spoke up at the annual meeting stating interest in volunteering need to be contacted and put to work, we need specific tasks for them. Did the food at the annual meeting work to draw new membership, this needs to be evaluated. Who is in charge of enforcing the Vendor Handbook? Pam needs another person to be the "Bad Cop."

Time and Place for next meeting: October 20th, 2009 at Ed Cullinane's House.

Motion to close: Ed motions to adjourn, Jamie seconds, meeting adjourned 9:00 pm.