

Alaska Vendors Association

Board of Directors Meeting Minutes

September 1st, 2009 –Alaska State Fair Fairgrounds- Palmer, AK

Time 10:00 A.M.

Call to Order: Time

-BOD Present: Kylie Clark, Mary Littlefair, Ed Cullinane, Zach Smith, Jamie Allen, Pat Perry

-Others Present: TJ Kelly, Kevin Coe

Approval of Minutes: 5/26/09, 8/11/09 minutes

Pat motioned to accept the minutes, Mary seconds, minutes are accepted.

Treasurer's Report: Pat Perry

PO box problem: Renewal check received by post office but there was a 4\$ fee increase and they did not accept the check (it was put into the PO Box with a sticky note on it). Pat resolved the issue, the PO box is paid through 8/31/10.

REMEMBER TO RENEW PO BOX ON 8/31/10

Current AVA checking balance as of 7/31/09 is \$3,311.31.

Mary motions to accept the treasurers report, Zach seconds, the treasurers report is accepted as written.

ASF BOD Meeting Report:

TJ Kelly: Sits on staff meetings everyday hour before the gate opens. Current vendor issues include parking (two vendors towed from fairgrounds, the issues were resolved), vendors being relocated and wanting to be relocated (slow retail sales in bad location like the end of the purple trail), and vendors having issues with security at night (vendors being inappropriate and TJ will talk with them).

Purple trail issues: Army National Guard has several issues, one being their crew having incidents with security at night (resolved, the CO has been informed and the individuals involved have been punished). They also have a free ride which is 1) dangerous, 2) placed between rides that charge, and 3) not generating income for the fair. TJ will raise some of these concerns at the next staff meeting.

Fire safety training will soon be mandatory for all booths (most likely 2011), TJ looking into sponsoring a vendor class through AVA, otherwise the class will be 25-50 dollars per head. There is also a pay per booth option in the making. The good thing about the fee is that it goes to the Palmer Volunteer Fire Department.

Kylie- would like to see TJ's notes to write up what he and AVA have been doing to help vendors. Would also like Pam to inform vendors, possibly through the Gazette, that all vendors will need a fire safety certification by 2011.

Grievance Committee Report: (Anyone)

-Grievance Committee: Liaison meeting, updates on issues.

- Issues:
- Trash cans on red trail: not an issue this year yet
 - Credit card telephone line: no word on this issue yet
 - no ATMs or telephone lines on Purple trail, no payphones anywhere on the grounds
 - Portable toilets/security by Oasis: No word yet this year, however there are not enough portables on the purple trail (even less this year and no indoor plumbing).
 - Security issues: Removed Tony's golf clubs to resolve issue of people being rowdy late at night. The issue was entering a vendor's booth without permission, however it was deemed necessary.
 - ADA and fix-it tickets: Access Alaska and Pam giving compliments and being very cooperative and friendly with vendors, some vendors have ramps that are too steep but do say "please ask for assistance." Some vendors still refusing to comply or even make an effort. Many vendors are still unhappy. Overall the compliance goal has started and there are many more ramps and accessibility signs.

Kylie- Possibly rent a wheel chair pre fair and have every vendor attempt to access their own booth for services. Many vendors do not care and are not paying attention.

Kylie- If vendors provide her with itemized listing of expenses to upgrade for complete accessibility, she can look for grants this winter for them.

- Gross Receipt Reports: no update
- Booth Transfer Definitions: no update
- AVA Booth/Raffle: Please take handtruck/raffle prize around for recruitment, preferably in pairs. The handtruck is located in the tool tent between the Mirror Maze and the Dungeon of Doom.

Membership Committee: Updates

-Local Rep in Fairbanks, Fairbanks Members: Zach talking with Tim the Mole as a possible member and rep. Harold of Big Daddy's has also rejoined.

-Hand Truck Raffle and Recruitment: Please take it out when you have time.

-3 Board Positions up for election:

Pat, Mary, and Kylie's seats are up for re-election, Pat will re-run but is not interested in taking on any projects other than being treasurer. Ed to make blank ballots for floor nominations and bring them to the annual meeting.

Old Business: ALL TABLED

Tanana Valley Comments:

Complaints: Too Many New Booths
Gross Receipts
New Members
Loud Music

Canned Food Day

Compliments: Trash
Friendly Staff
Recycling

Trying new things (25\$ for six ticket discount day)
Posting of road signs
Booth Storage

New Business: (Everyone)

AVA annual meeting planning: Tuesday, September 8th, 1pm

-Bid for picnic: no bids as of yet, all members to be asked if they are willing to donate product for the annual meeting, Mary Littlefair to be given a \$300 budget to purchase food from Subway.

-Gazette ad for annual meeting (anything else): Kevin to make the ad

-Ask for permission to use colony church and secure key from Pam: Ed will do this

-Board Election Ballots: Ed will make these

-Speaker Invites: Pam, Ray, Anyone else from the fair or the Board? Ed will invite Pam, John Harkey (ASFA president), and Ray Ritari (General Manager)

-Raffle Procedure: Volunteer needed (Kevin will find)

-Sign in and collection of membership forms and dues: Volunteer needed (Kevin will find)

-Volunteers for various tasks: (sign in, gazette, raffle, food, etc.) Kevin will find extras for miscellaneous tasks.

Items for AVA annual meeting agenda:

-Presidential update: Ed will speak

-Treasurers report Pat will speak

-Guest Speakers Ed will introduce, then each will give an update

-Candidate speech and vote Floor nominations, then speeches, then

voting.

-Members comments

-Directors Comments

-Raffle Volunteers will conduct raffle

-Announce election results Volunteers will conduct ballot collection

and counting

-Other items and notes for agenda: A 15 minute meeting of the new board will be held after the Annual meeting to deal with election of officers and scheduling the next meeting.

Do not lose control of meeting again, members and guests only speak and only at the scheduled time on the agenda.

Member Comments, Issues, & Concerns: None

Director Comments: None

Time and Place for next meeting: TBA annual meeting

Motion to close: Zach motions to close, Mary seconds, 11 am meeting adjourned.