

Archive Project Newsletter Volunteers (2 Volunteers)

The primary purpose of the Archive Project Newsletter volunteers is to inform the membership of initiatives and events of the organization in the form of a bi-annual or quarterly newsletter. Secondary purpose is to provide documentation of past initiatives and events in an organized manner so that the current BOD may draw on these accomplishments, lessons, or frozen initiatives in order to plan, promote, and implement current and future initiatives.

Responsibilities

- Create a quarterly newsletter that informs the membership of past, present and future initiatives and events.
- Maintaining membership database of member's significant year anniversaries in AVA. (10th, 20th, 30th, 40th, etc.)

Time Commitment

- 1 hour per month

Qualifications

- Must be an Alaska Vendors Association member in "good standing".